

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The Carver-Scott Educational Cooperative (CSEC) governing board recognizes a desire and a need by some student organizations for fundraising. The board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

III. RESPONSIBILITIES AND PROCEDURES

- A. It shall be the responsibility of the administrators to develop recommendations to the executive director that will result in a level of activity deemed acceptable by employees, parents and students. Fundraising must be conducted in a manner that will uphold the integrity of individual students, employees and the school.
- B. All fundraising activities must be approved in advance by the administration. Participation in non-approved activities shall be considered a violation of school district policy. A fundraising request form must be filled out and submitted for approval before a fundraising project proceeds.
- C. It shall be the responsibility of the executive director to provide coordination of student fundraising throughout the school district as deemed appropriate.
- D. CSEC expects all students who participate in approved fundraising activities to represent the district, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. CSEC expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.
- F. All funds raised must be accounted for through the business office.

Legal References: Minn. Stat. § 120A.20 (Age Limitations; Pupils)
Minn. Stat. § 123B.09, Subd. 8 (Duties)
Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)

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