

903 VISITORS TO SCHOOL DISTRICT BUILDINGS AND SITES

I. PURPOSE

The purpose of this policy is to inform the school community and the general public of the position of the governing board on visitors to school buildings and other school property.

II. GENERAL STATEMENT OF POLICY

- A. The governing board encourages interest on the part of parents and community members in school programs and student activities. The governing board welcomes visits to school buildings and school property by parents and community members provided the visits are consistent with the health, education and safety of students and employees and are conducted within the procedures and requirements established by the Carver-Scott Educational Cooperative (CSEC).
- B. The governing board reaffirms its position on the importance of maintaining a school environment that is safe for students and employees and free of activity that may be disruptive to the student learning process or employee working environment.

III. RESPONSIBILITY

- A. The CSEC administration shall recommend visitor procedures and requirements to the governing board for review and approval. The procedures should reflect input from employees, students and advisory groups, and shall be communicated to the school community and the general public.
- B. It shall be the responsibility of the executive director to provide for periodic governing board review and approval of the procedures.

IV. PROCEDURES & REQUIREMENTS

- A. All individuals or groups must obtain approval by the building principal or CSEC Administration prior to visiting a building for non-sponsored school events or meetings.

V. VISITOR LIMITATIONS

- A. An individual or group may be denied permission to visit a school or school property or such permission may be revoked if the visitor(s) does not comply with CSEC procedures and regulations or if the visit is not in the best interest of students, employees or the CSEC.

- B. Visitors are permitted to park vehicles on school property at times and in locations authorized by school officials. When unauthorized vehicles of visitors are parked on school property, school officials may:
1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school property.
- C. An individual or group who enters school property without complying with the procedures and requirements may be guilty of criminal trespass and thus subject to criminal penalty. Such persons may be detained by the school principal or a person designated by the school principal in a reasonable manner for a reasonable period of time pending the arrival of a police officer.

Legal References: Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 128C.08 (Assaulting a Sports Official Prohibited)
Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)

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