

**CARVER-SCOTT EDUCATIONAL COOPERATIVE**  
**REGULAR GOVERNING BOARD MEETING MINUTES**

**TUESDAY, DECEMBER 21, 2010**

***Dangerfield's Restaurant***  
***Shakopee, MN***

The meeting was called to order by Mary Romansky at 6:20 p.m.

Members Present: Tom Anderson – District 719  
Dennis Havlicek – District 721  
Mary Romansky – District 720  
Richard Schug – District 108  
Dick Tirk – District 112  
Jeremy Updike – District 716  
John Weinand – District 110

Members Absent: Therese Salonek – District 111  
Tammy Will – District 717

Others in Attendance: R. A. Zitterkopf, CSEC  
Darren Kermes, CSEC  
Tom Wiczorek, CSEC  
Gail Egan, CSEC  
Kirk Nelson, Supt., District 717  
Jim Eichren; Jackie Huegel - MMKR

## **CONSIDERATION OF AGENDA:**

**Motion:** Dick Tirk moved for approval of the agenda. John Weinand seconded the motion. **Upon the vote, the motion carried.**

## **INPUT FROM STUDENTS/STAFF/PUBLIC**

None requested.

## **CONSENSUS ITEMS:**

**Motion:** John Wienand moved to approve Consensus Items 4.1 through 4.3 – *Regular Meeting Minutes of 11/16/10, Monthly Expenditures/Wire Transfers, and the following Regular Personnel Items:*

### **The hiring of**

Karen Hauer, Paraprofessional – New Prague Raven Stream Elem Targeted Services - \$13.70/hr.  
Doreen Most, Paraprofessional – New Prague Raven Stream Elem Targeted Services - \$14.60/hr.  
Lisa Rezac, Paraprofessional – New Prague Raven Stream Elementary Summer Program - \$12.50/hr.  
Annie Lund, Teacher – Chaska Middle School West Targeted Services - \$21.70/hr.  
Jessica Zaback, Teacher – Chaska Middle School West Targeted Services - \$21.70/hr.  
Emily Ball, Teacher – Chaska Middle School West Targeted Services - \$21.70/hr.  
Rick Edlund, Teacher – Chaska Middle School East Targeted Services - \$21.70/hr.  
Kelly Lundquist, Teacher – Pioneer Ridge Middle School Targeted Services - \$22.45/hr.  
Nicholas David, Teacher – Montgomery Middle School Targeted Services - \$21.70/hr.  
Colleen Chambers, Teacher – Jordan Middle School Targeted Services - \$21.70/hr.  
Katherine Carmine, Teacher – Norwood Elementary Targeted Services - \$21.70/hr.  
Travis Plihal, YouthBuild Student - \$7.25/hr.  
Dustin Adams, YouthBuild Student - \$7.25/hr.  
Jesus Sanchez, YouthBuild Student - \$7.25/hr.  
Mitchell Rynders, YouthBuild Student - \$7.25/hr.  
Brittany Barry, YouthBuild Student - \$7.25/hr.  
Allison Litzenberg, Social Worker – New Beginnings program – \$26.50/hr.  
Nora Nutt, Long-Term Substitute Teacher – Passage program - \$23.39/hr.  
Ann Oelrich, Long-Term Substitute Teacher – Spring Lake ALC program - \$23.39/hr.

Dennis Havlicek seconded the motion. **Upon the vote, the motion carried.**

## **DISCUSSION ITEMS:**

### **5.1 *FY10 Audit Report***

Jim Eichren and Jackie Huegel, auditors from Malloy, Montague, Karnowski, Radosevich & Co., P.A., reviewed the FY10 audit.

### **5.2 *Reports from CSEC Administrators***

5.2.1 R. A. Zitterkopf reviewed the joint meeting concept between CSEC and MRVSEC. The first meetings will be in January. Zitterkopf also discussed a space planning concept for the Valley Green Workforce Center. Administrative offices and some special education programs are being considered for the building.

5.2.2 Darren Kermes discussed the contract with Carver County Social Services and an update regarding resolution of EDRS billings.

### **5.3 *Policy 410 - FMLA***

Board members reviewed the FMLA policy revisions (1<sup>st</sup> reading) as recommended from the 2009 Legislative session.

## **ACTION ITEMS:**

### **6.1 *FY10 Audit Report***

**MOTION:** Dennis Havlicek moved to approve the FY10 Audit Report. John Weinand seconded the motion.  
**Upon the vote, the motion carried.**

### **6.2 *Policies – 2<sup>nd</sup> Reading***

**MOTION:** John Weinand moved to approve the following policies:

6.2.1 413 Harassment and Violence

6.2.2 514 Bullying Prohibition

6.2.3 526 Hazing Prohibition

Tom Anderson seconded the motion. **Upon the vote, the motion carried.**

### **6.3 *Resources for Child Care Grant***

**MOTION:** John Weinand moved to approve a grant received from the MN Child Care and Resource Referral Network in the amount of \$2,700.00. Rich Schug seconded the motion. **Upon the vote, the motion carried.**

### **6.4 *Learn and Serve Grant***

**MOTION:** John Weinand moved to approve a grant received from the MDE in the amount of \$14,000.00. Tom Anderson seconded the motion. **Upon the vote, the motion carried.**

### **6.5 *Renewal of Executive Director Contract***

**MOTION:** John Weinand moved approval to renew the contract of R. A. Zitterkopf, Executive Director of CSEC. The personnel committee will work on the details of the contract. Dennis Havlicek seconded the motion. **Upon the vote, the motion carried.**

## **7. ADJOURN**

**MOTION to Adjourn:** John Weinand moved to adjourn the meeting. Dennis Havlicek seconded the motion. **Upon the vote, the motion carried.** Time of adjournment: 7:20 p.m.

## **COMMUNICATIONS**

### **8.1 *Board Reports***

Board members updated on district activities.

Respectfully submitted,

---

Tammy Will, Clerk