

**CARVER-SCOTT EDUCATIONAL COOPERATIVE**  
**REGULAR GOVERNING BOARD MEETING MINUTES**

**TUESDAY, APRIL 20, 2010**

***Carver-Scott Educational Cooperative***  
***Main Campus***  
***401 E. 4<sup>th</sup> Street***  
***Chaska MN***

The meeting was called to order by Mary Romansky at 6:00 p.m.

Members Present: Tom Anderson – District 719  
Mike Daly – District 716  
Dennis Havlicek – District 721  
Mary Romansky - District 720  
Richard Schug – District 108  
Dick Tirk – District 112  
John Weinand – District 110  
Alternate Deb Pauly – District 717

Members Absent: Therese Salonek – District 111

Others in Attendance: R. A. Zitterkopf, CSEC  
Sandy Linn, CSEC  
Eric Melbye, CSEC  
Gail Egan, CSEC  
Cindy Walters, CSEC  
Kelly Smith, Supt., District 716  
Chris Hansen, CSEC  
Nancy & Scott King, guest speakers (parents)

## **CONSIDERATION OF AGENDA:**

**Motion:** Dick Tirk moved for approval of the Agenda with the following addition: Add Action Item 6.9 – Closed Session. John Weinand seconded the motion. **Upon the vote, the motion carried.**

## **CONSENSUS ITEMS:**

**Motion:** Dennis Havlicek moved to approve Consensus Items 4.1 through 4.3 – *Regular Meeting Minutes of 3/16/10, Monthly Expenditures/Wire Transfers, and the following Regular Personnel Items:*

### **The hiring of:**

Jill Byrne, Teacher – Jordan Middle School Targeted Services - \$21.70/hr.  
Leah Weber, Teacher – Jordan Elementary Targeted Services - \$21.70/hr.  
Rochelle Thorman, Teacher – Montgomery Elem Targeted Services - \$21.70/hr.  
Kimberly Thompson, Paraprofessional – Montgomery Elem Targeted Serv - \$12.50/hr.  
Jessica McBurnett, Paraprofessional – Montgomery Elem Targeted Services - \$12.50/hr.  
Christina Bethke, Teacher – Montgomery Elem Targeted Services - \$21.70/hr.  
Kari Rathkamp, Paraprofessional – Montgomery Elem Targeted Services - \$12.50/hr.  
Mark Peterson, Teacher – Chaska Middle School East Targeted Services - \$21.70/hr.  
Kay Letson, Teacher – Cologne Academy Targeted Services - \$21.70/hr.  
Ashley McLaughlin, Teacher – Cologne Academy Targeted Services - \$21.70/hr.  
Molly Blotz, Teacher – Cologne Academy Targeted Services - \$21.70/hr.  
Kelli Liesener, Teacher - Targeted Services for Prior Lake Jeffers Pond Elem - \$21.70/hr.  
Libby Daniels, Teacher - Targeted Services for Prior Lake TOMS & HOMS - \$21.70/hr.  
Jenna Ebersviller, Teacher - Targeted Services for Prior Lake TOMS & HOMS - \$21.70/hr.  
Cara Wiese, Teacher - Targeted Services for Prior Lake Glendale Elementary - \$21.70/hr.  
Heather Monserud, Teacher - Targeted Services for Prior Lake Westwood Elem - \$21.70/hr.  
Clara Hinojosa, YouthBuild Student/Trainee - \$7.25/hr. – stipend  
Jade Lovejoy, YouthBuild Student/Trainee - \$7.25/hr. – stipend

### **Resignation**

Jon Fila, Teacher – effective June 11, 2010.

John Weinand seconded the motion. **Upon the vote, the motion carried.**

## **RECOGNITION OF STUDENTS/STAFF/PUBLIC**

No requests.

## **DISCUSSION ITEMS:**

### **5.1 Reports from CSEC Administrators**

#### **5.1.1 First Step/Help Me Grow**

Chris Hansen reported on the First Step/Help Me Grow program in Carver County. Also, the parents of a child who have utilized the services of First Step shared their experiences with the program.

#### **5.1.2 R.A. Zitterkopf**

R. A. Zitterkopf provided information on the most recent developments regarding teacher contract negotiations. He also distributed a summary booklet on Solution-Focused Practices, which CSEC has been implementing for the past two years.

#### **5.1.3 Sandy Linn**

Sandy Linn reviewed the quarterly financial budget ending 3/31/10. She also presented the RFP Banking Proposal information, and the FY10 Final Budget to the board for approval.

#### **5.1.4 Eric Melbye**

Eric reviewed the current special education student enrollment for all CSEC ALC and self-contained

programs. He also indicated that the Stepping Stones program will move to our Waconia site next fall.

#### **5.1.5 Cindy Walters**

Cindy Walters provided information on the SkillsUSA competition results, and the numerous 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place awards that our students achieved.

### **5.2 Policies – 1<sup>st</sup> Reading**

The board reviewed the following policy for 1<sup>st</sup> reading:

5.2.1 516 Student Medication

### **ACTION ITEMS:**

#### **6.1 Final FY10 Budget**

**MOTION:** John Weinand moved to approve the final revised budget for FY10. Tom Anderson seconded the motion. **Upon the vote, the motion carried.**

#### **6.2 Banking Proposal**

**MOTION:** John Weinand moved approval to utilize the services of Community Bank Chaska, 706 Walnut Street, Chaska, MN, beginning June 1, 2010 to June 1, 2011. Rich Schug seconded the motion. **Upon the vote, the motion carried.**

#### **6.3 Policies – 2<sup>nd</sup> Reading**

**MOTION:** Rich Schug moved to approve the following policies which were presented for 1<sup>st</sup> reading at the March 16th meeting:

6.3.1 705 Investments

6.3.2 801 Equal Access to School Facilities

6.3.3 903 Visitors to School District Buildings and Sites

6.3.4 904 Distribution of Materials on School District Property

John Weinand seconded the motion. **Upon the vote, the motion carried.**

#### **6.4 FY11 Calendar**

**MOTION:** John Weinand moved to approve the FY11 school calendar. Dennis Havlicek seconded the motion. **Upon the vote, the motion carried.**

#### **6.5 Resolution – Termination and Non-Renewal of a Teaching Contract of a Probationary Teacher/Non-Licensed Employee/Educational Support Employee**

**MOTION:** John Weinand moved approval of a Resolution for the Termination and Non-Renewal of the Teaching Contract of a Probationary Teacher/Non-Licensed Employee/Educational Support Employee for the following: **Tina Jeurissen; and Jessica Pond.** Tom Anderson seconded the motion. **Upon the roll call vote, the motion carried.**

#### **6.6 Resolution – Proposed Placement on Unrequested Leave of Absence**

**MOTION:** Deb Pauly moved to approve a Resolution to place the following tenured staff on Proposed Placement on Unrequested Leave of Absence: **Julie DaSilva; Rachel Harmon; Linda Parsons; and Kathleen Zimmermann.** Dennis Havlicek seconded the motion. **Upon the roll call vote, the motion carried.**

#### **6.7 Resolution – Placement on Unrequested Leave of Absence**

**MOTION:** John Weinand moved to approve a Resolution to place the following tenured staff on Unrequested Leave of Absence: **Heather Bantle; Tina Daly; Tricia Feldman; Jason Kinsley; Cris Leiendecker; Leslie Lewandowski; Mike McLain; Katie Nosal-Wilmer; and Sara Stack.** Tom Anderson seconded the motion. **Upon the roll call vote, the motion carried.**

**6.8 Donation**

**MOTION:** Tom Anderson moved to approve the following donation:  
March of Dimes Foundation - \$333.00 to New Beginnings program  
John Weinand seconded the motion. **Upon the vote, the motion carried.**

**6.9 Closed Session**

**MOTION:** Dennis Havlicek made a motion for the board to go into a closed session at 7:00 p.m. John Weinand seconded the motion. **Upon the vote, the motion carried.**

**Out of closed session at 7:37 p.m.**

**7. ADJOURN**

**MOTION to Adjourn:** John Weinand moved to adjourn the meeting. Mike Daly seconded the motion. **Upon the vote, the motion carried.** Time of adjournment: 7:38 p.m.

**COMMUNICATIONS**

**8.1 Board Reports**

Board members updated on district activities.

Respectfully submitted,

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Tammy Will, Clerk