

CARVER-SCOTT EDUCATIONAL COOPERATIVE
REGULAR GOVERNING BOARD MEETING MINUTES

TUESDAY, SEPTEMBER 21, 2010

Carver-Scott Educational Cooperative
Main Campus
401 E. 4th Street
Chaska MN

The meeting was called to order by Mary Romansky at 5:58 p.m.

Members Present: Tom Anderson – District 719
Dennis Havlicek – District 721
Mary Romansky – District 720
Jennifer Hoover (Alternate) – District 111
Richard Schug – District 108
Dick Tirk – District 112
Jeremy Updike – District 716
John Weinand – District 110
Tammy Will – District 717

Members Absent: None

Others in Attendance: R. A. Zitterkopf, CSEC
Darren Kermes, CSEC, MRVSEC
Craig Menozzi, Supt., Dist.721
Tom Wiczorek, CSEC
Gail Egan, CSEC

CONSIDERATION OF AGENDA:

Motion: John Weinand moved for approval of the agenda. Dennis Havlicek seconded the motion. **Upon the vote, the motion carried.**

CONSENSUS ITEMS:

Motion: John Wienand moved to approve Consensus Items 4.1 through 4.3 – *Regular Meeting Minutes of 8/17/10, Monthly Expenditures/Wire Transfers, and the following Regular Personnel Items:*

The hiring of

Lindsay Olson, Teacher, Prior Lake Westwood Elem Targeted Services - \$21.70/hour.

Tracy Johnson, Teacher, Waconia Clearwater MS Targeted Services - \$21.70/hour.

Kristin Dyrhaug, Teacher, Waconia Clearwater MS Targeted Services - \$21.70/hour.

Thomas McCracken, School Psychologist, Norwood Young America - \$52,260.

Matthew Finnesgard, Special Education Teacher, Ascent, Stepping Stones, Wac ALC - \$39,470.

Angela Tamke, Special Education Teacher, Ascent program - \$41,540.

Heather McClung-Halvorson, Special Education Math Teacher, CSEC and Jail program - \$49,270.

Richard Edel, Cisco/A+ Teacher - \$36,020.

Tara Halvorson, School Counselor – various sites - \$42,700.

Sandra Streitman, School Psychologist – CSEC site - \$9,748.

Christine Ullom, School Psychologist - \$41,395.

Tamara Merkins, ASL Interpreter – Norwood Young America Elementary - \$16.50/hr.

Ebru Peterson, ASL Interpreter – Waconia High School - \$15.50/hr.

Susan Galles, Paraprofessional – Passage III - \$12.50/hr.

Cindy Bigaouette, Childcare Aide - \$11.50/hr.

Cathy Burd, Childcare Teacher - \$13.50/hr.

Reduction in Force

Cathy Benton, audiology assistant, effective 6/18/10.

Leave of Absence

Elizabeth Riepe, Family Leave beginning approximately December 21, 2010 and continuing for six weeks.

Rich Schug seconded the motion. **Upon the vote, the motion carried.**

RECOGNITION OF STUDENTS/STAFF/PUBLIC

No requests.

DISCUSSION ITEMS:

5.1 Reports from CSEC Administrators

5.1.1 Organizational Chart

R. A. Zitterkopf reviewed the organizational chart. Minor changes will be made per board recommendation.

State Funding EDRS Billing

Zitterkopf and Darren Kermes discussed EDRS billing for FY08-FY09, and steps to correct and resolve the errors with MDE.

5.1.2 Cash Flow

Tom Wiczorek reviewed the financial budget and monthly cash balances.

5.1.3 Special Ed Program Update

Darren Kermes reported that enrollment in all special education programs are currently at capacity. He is having discussions with MDE regarding Social Workers and caseload certification.

ACTION ITEMS:

6.1 Classification and Job Evaluation Study

MOTION: John Weinand moved to approve an agreement with Fox Lawson & Associates in the amount of \$19,500.00 to complete evaluation of all CSEC positions (excluding Teachers). Dennis Havlicek seconded the motion. **Upon the vote, the motion carried.**

6.2 Terms and Conditions of Employment 2009-11

MOTION: Dennis Havlicek moved approval of the following contracts for 2009-2011: Business Manager; Childcare; Directors; Managers; Non-Licensed Professionals; Professional/Confidential; and Program Coordinators. John Weinand seconded the motion. **Upon the vote, the motion carried.**

6.3 Custodial Contract

MOTION: John Weinand moved approval of the 2009-2011 Custodial contract with the International Union of Operating Engineers, Local No. 70. Jeremy Updike seconded the motion. **Upon the vote, the motion carried.**

6.4 Carver County Sheriff's Contract

MOTION: John Weinand moved approval of an agreement with the Carver County Sheriff's Office for liaison officer services for FY11 in the amount of \$89,547.00. Dick Tirk seconded the motion. **Upon the vote, the motion carried.**

6.5 Authorized Signature

MOTION: John Weinand moved approval to change the authorized signature form for cash requested from the YouthBuild grant to Tiffany Stier. Rich Schug seconded the motion. **Upon the vote, the motion carried.**

6.6 Election of Treasurer

Mary Romansky requested nominations for Treasurer. **MOTION:** Tammy Will nominated Richard Schug for Treasurer. Dennis Havlicek seconded the motion. **Upon no further nominations, the Board cast a unanimous ballot for Richard Schug.**

7. ADJOURN

MOTION to Adjourn: John Weinand moved to adjourn the meeting. Tom Anderson seconded the motion. **Upon the vote, the motion carried.** Time of adjournment: 6:50 p.m.

COMMUNICATIONS

8.1 Board Reports

Board members updated on district activities.

Respectfully submitted,

Tammy Will, Clerk